ILM offers two types of digital packages available for sale to students:

- **Standard** digital packages are available through your bookstore's adoption. If your bookstore is Follett-run and no longer sells digital ILM products, students can purchase directly from the Campus eBookstore (CEI) website. Each package aligns with the Alberta government's curriculum guide for the trade and includes the standard per-period module collection.
- **Custom** digital packages are created on demand by our team, based on what a program has asked us to put together, where Standard period package content is not being utilized. This results in a Custom product, with its own ISBN and title, that is unique to the program/PSI requesting it.

Either of these digital products types are available for student purchase.

CAUTION

Students **must be certain** of which package they should purchase to exactly match what the program is using in print.

Some training programs require **Standard** period package content for their training, while others use a **Custom** selection of modules. PLEASE CONFIRM which applies before adopting/requesting digital packages for students.

If you are unsure whether the contents your program uses are *Standard* or *Custom*, please see our website. Our products list at the bottom of the home page shows the complete *Standard* period contents per trade.

NOTE

Custom digital packages must be requested by a CEI-affiliated bookstore, or program staff if at institutions with no bookstore/ bookstore is **not** CEI-affiliated. Please see the instructions here: <u>ILM - Digital Products</u> for completing the *Custom digital package request* form.

The ILM team will create that specific *Custom digital package* product **once** and publish it to CEI's site, where any number of students may purchase for the duration of its lifetime (approx. 1 year).

For students to purchase either Standard or Custom digital package, as appropriate:

- Institutions with CEI-affiliated bookstores Standard digital packages are already
 up on CEI's site and can be adopted immediately. For Custom digital packages,
 once your request is complete (typically submitted to us by bookstore staff) and
 we've uploaded the product to CEI's site, we will advise you that your Custom
 package is ready for adoption and sale to students.
- Institutions with Follett-affiliated bookstores Unfortunately, as Follett is no longer selling digital ILMs, students will have to purchase direct from the Campus eBookstore (CEI) site. Programs will need to point students to either the existing Standard digital packages that are already uploaded, or request a Custom package be created by ILM to then be offered on the CEI site. ILM will provide the ISBN info the Custom package to the program contact on the request for so that they are able to provide to their students.

Fast Facts about all digital student packages:

- Purchases are enabled either via a CEI-affiliated bookstore or direct from the CEI site for 1 year. After that time, Custom packages are deactivated, as we are frequently updating our content and aren't able to support outdated content.
- We currently offer lifetime access to purchase students will not lose access to what they have purchased, even after it has been discontinued. (Subject to change.)
- Up to 10% of the pages in a digital package (custom or standard) can be printed by the student purchaser.
- Digital packages are in colour and can be accessed offline. Additional features are described here: Accessibility - Kortext US

If you have any questions, please reach out via **support@ilmlearning.ca**, we're happy to assist!